Per the documentation [https://officernd.atlassian.net/wiki/spaces/HOME/pages/2525659137/Implementation+services+Setup+completion+confirmation](https://officernd.atlassian.net/wiki/spaces/HOME/pages/2525659137/Implementation%2Bservices%2BSetup%2Bcompletion%2Bconfirmation)

Copy and paste the below in your email to the customer, be sure to include the hyperlinked image to the Google form (<https://forms.gle/TD5AtUnY7186eYg6A>)

Email Subject: **Request for Confirmation: Data Import and Account Setup**

Dear ***[Customer's Name]***,

I am delighted to inform you that the Data Import and Account Setup has been completed according to your specified requirements.

In order to complete this project, we need you to review your account in the next three weeks and confirm that everything aligns with your expectations. Once you're done, click on the "Confirm" button below.

In case you notice any discrepancies or require adjustments to the data or account setup in accordance with the original scope, those can be made during the three-week review period.

After this period, in the absence of any objections from your end, we will consider the project completed, and no further changes will be executed by our group.

Once again, I want to express our gratitude for choosing us as your service provider. We value your trust and confidence in our abilities, and we look forward to continuing to serve you with excellence.

[](https://forms.gle/TD5AtUnY7186eYg6A)